



Hutt Valley Curtain Bank

Application & Consent Form (2010)

For Office Use Only:

Application # _____

The aim of the curtain bank is to provide free curtains for two rooms to Community Services Card holders and sell to low income earners at affordable rates in order to make the venture sustainable. Extra room will be considered on a case by case basis where there is a respiratory health need verified by a health professional. All applications will be evaluated by the Curtain Bank Co-ordinator and actioned according to availability of curtains and need.

Section 1: Occupants Details

First Name:

Surname:

Address:

Phone:

Mobile:

Email:

Ethnicity:

Which ethnic group do you identify with (You may select more than one) ✓

Maori

Pacific

Asian

European

Other

Household Occupants:

Number of occupants:

Age range of occupants: please tick appropriate box

✓

0 - 18

19 - 45

45 - 65

65+

Section 2: Community Services Card Details

Name on CSC:

CSC Number:

Card Expiry Date:

I have sighted the Community Services Card and verify that the details are correct and matches the identity of the applicant:

Name: _____

Organisation: _____

Signature: _____

Date: _____

Section 3: Housing Status Please tick appropriate box ✓

Home owner

Private

Tenant

HNZC Tenant

City Council

Tenant

Insulated Home

Section 4: Applicants Consent

1. I confirm that I meet the criteria and that the information given on this form is true and accurate.
2. I understand that I may be asked to provide proof that I qualify for a Community Services Card.
3. I consent to the Hutt Valley Curtain Bank checking my curtains if required.
4. I understand that I do not have to answer any questions that I do not think are relevant.
5. Unidentifiable information may be used for the purposes of collating data in report format that might assist the Hutt Valley Curtain Bank with improving the services provided by members/organisations and to meet those members/organisations contractual obligations.

Applicant Signature: _____ Date: / /

Section 5: Curtain Measurements

Before coming to the Curtain Bank your windows must be measured exactly as shown below. DO NOT add extra as this will limit your choices at the Curtain Bank. We will add on the extra length and **gathers** required.

Window Measurement in Centimetres

← **Window Width** →

Measure the width of your window from the outside edges of the window frame.



Length Drop ↓

Measure from the top of the window to the bottom of the window frame.
Also measure from the top of the window to the floor.

Existing curtain tracks or rails (please describe)

Window width equals:

_____ cm

Length drop to window edge equals

_____ cm

Length drop to floor equals

_____ cm

Section 6: Health Professional confirmation of need

Exceptions to the criteria will be assessed on a case by case basis. Should anyone wish to apply for more than two rooms to be curtained and/or are not in receipt of a Community Services Card but have high health needs, a letter of recommendation from a health professional on official letterhead needs to be attached to this application form.

Please complete all sections of the Application & Consent Form and forward to:

Personal Delivery

Earthlink Incorporated
Unit 2, 26 Goodshed Road
Upper Hutt

Phone: 04 527 9900

Postal

Earthlink Incorporated
P O Box 40886
Upper Hutt

Fax 04 527 9994

Email: curtainbank@earthlink.org.nz

For Office Use Only:

Approved / Declined

Voucher # _____

Notes: